

Special Incumbent Worker Training Program

- Program Purpose:** To expand opportunities for businesses and workers to gain new skills that are in demand in the Minnesota economy.
- How It Works:** Grants are awarded to eligible organizations with businesses as partners.
- Eligible Organizations:** A state or local government unit, nonprofit organization, community action agency, business organization or association, or labor organization.
- Minimum Requirements:** All projects must have at least one eligible organization, one training provider and one business working together. A cash or in-kind contribution from the participating business(es) must match or exceed grant funds.
- Eligible Projects:** Funds may be used for direct training services to provide a measurable increase in the job-related skills of the participating incumbent workers. Funds may also be used to provide basic assessment, counseling, and preemployment training services requested by the participating business. Preference will be given to projects that apply creative training models, innovative partnerships, and expansion or replication of promising practices. Preference will also be given to projects incorporating English as a Second Language training directed at improving functional workplace English. Further preference will be given to applications that demonstrate a regional or statewide impact, a high level of collaboration amongst educational institutions and/or the involvement of Centers of Excellence.
- Ineligible Activities:** Funds may not be used to provide support services for training participants. Requests for wage subsidies also are not eligible.
- Maximum Available:** Up to \$400,000 of grant funds can be awarded for a project.
- Terms:** The grant agreement must be executed within 90-days from the date of the award or the award becomes null and void.
- Application Accepted:** Application deadlines will be posted on our Web site (www.deed.state.mn.us/mjsp) and published in the "State Register" as determined. Applications for this program are only accepted during special grant rounds when specified in the Request for Proposal posted in the "State Register" and on our Web site.
- Approving Authority:** Minnesota Job Skills Partnership Board.
- Disbursement of Funds:** Costs are paid on a reimbursement basis.
- Contact:** To request additional information, please contact the Minnesota Job Skills Partnership at 651-259-7514 or visit our Web site at www.deed.state.mn.us/mjsp.



MINNESOTA JOB SKILLS PARTNERSHIP

...promoting cooperative ventures between business, labor and education

Department of Employment and Economic Development

1st National Bank Building • 332 Minnesota Street • Suite E200 • St. Paul, Minnesota 55101-1351
Phone 651-259-7514 Fax 651-215-3842 TTY 651-296-3900 Web site www.deed.state.mn.us

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